

	Health, Safety, Quality and Environmental Policy Statement	Ref:	AMS/POL/HSQE/001
		Issue Date:	May 2020
		Issue:	02
		Next Review Date:	May 2021

As Director I am committed to ensuring the effective health, safety, quality and environmental performance of Ask Management Services Limited and have overall responsibility for health, safety, quality and environmental matters. We are all required to accept responsibility for our actions, to safeguard our own health, safety and working environment and that of third parties who may be affected by our activities.

Ask Management Services Policy is to provide a professional service delivered by competent safety-conscious staff to fulfil our contractual obligations, exceed customer expectations and ensure that health, safety and environmental risks from our activities are identified and effectively managed.

Pursuant to this Policy we shall:

- Comply with current and applicable legislation and standards
- Provide suitable and sufficient resources to comply with our health, safety, quality and environmental duties
- Maintain compliance with RISQS and NSAR requirements
- Regularly assess environmental aspects and impacts associated with all Company activities
- Set SMART objectives with the aim of achieving continual improvement
- Monitor, manage and prevent instances of occupational ill health
- Include health, safety, quality and environmental considerations in investment decisions
- Continually strive to reduce the number of accidents/incidents within our workplace and prevent injury to staff and members of the public
- Employ current waste minimisation techniques
- Encourage staff involvement, participation and cooperation
- Provide suitable and sufficient Personal Protective Equipment (PPE)
- Investigate all reported accidents, incidents, near-misses, close-calls dangerous occurrences and implement corrective action as required
- Manage Occupational Road Risk (MORR) associated with our Drivers and Vehicle
- Identify competence requirements and achieve and maintain competence through training and development
- Identify threats of pollution from our activities and ensure they are prevented and effectively managed
- Communicate this policy statement at company induction and following policy changes
- Communicate this policy to suppliers (as required) and other interested parties using appropriate media

The Company maintains HSQE management systems based on the principles of standards ISO 9001:2015, ISO 14001:2015 and ISO 45001:2018. Focus at all times being on continual improvement of our product for both internal and external customers.

Our Health, Safety, Quality and Environment Manager has delegated authority to review and improve our HSQE Management Systems as required and as such has responsibility for communicating and supporting the implementation and maintenance of our management systems at all levels throughout our organisation.

This policy will be reviewed at least annually, and opportunity given to provide input to policies in accordance with our consultation procedure.



Tony Kitchen
Managing Director